

BHARATHIDASAN GOVERNMENT COLLEGE FOR WOMEN (AN AUTONOMOUS COLLEGE AFFILIATED TO PONDICHERRY UNIVERSITY) PUDUCHERRY – 605 003 (https://bgcw.py.gov.in)

ACADEMIC PLANNER 2024 – 2025

OUR GOALS

VALUE BASED EDUCATION SELF CONFIDENCE AND COMMITMENT TO SOCIETY

OUR MISSION

TO COLLECT, COMMUNICATE, CONSERVE AND CONVERT KNOWLEDGE

PERSONAL MEMORANDUM

1. Name :

2. Department :

3. Class :

4. Roll Number :

5. Examination Reg. No:

6. Date of Birth :

7. Blood Group :

8. Address :

Telephone no Email ID.

9. Any other Details

PROFILE

Bharathidasan Government College for Women (Autonomous), the biggest institute for women students in Puducherry, was inaugurated in the Academic Year 1968 – '69. With the name of the great Poet of this soil, the Institution has been functioning to promote 'Women Education' and caters to the needs of the women students by offering a wide range of Science, Arts and Commerce courses. Now the Institution has 14 Under-graduate Programmes and one Doctoral Programme in Home Science. During the span of 55 years the college has witnessed a phenomenal growth both qualitatively and quantitatively.

The excellent performance of the students in the curricular, co-curricular and extra-curricular activities has facilitated the Institution to get the autonomous status from the academic year 2004-'05. This college is the first autonomous Institution in the Union Territory of Puducherry affiliated to the Pondicherry University. The College has implemented the National Education Policy (2020) from the academic year 2023-24.

With a focus on the Knowledge-based economy, pioneering efforts are being undertaken to exhibit the talents of our students. This is the first Arts and Science College in the Union Territory of Puducherry which established a Placement Cell, as an initiative for making the deserving students get jobs after their graduation. Bharathidasan Government College for Women with its autonomous status will bloom as an epi-center in promoting quality standards and shaping a knowledge-driven society.

COURSES OFFERED

UNDER GRADUATE PROGRAMMES:

- 1. B.Sc. MATHEMATICS
- 2. B.Sc. PHYSICS
- 3. B.Sc. CHEMISTRY
- 4. B.Sc. BOTANY
- 5. B.Sc. ZOOLOGY
- 6. B.Sc. CLINICAL NUTRITION & DIETETICS
- 7. B.Sc. COMPUTER SCIENCE
- 8. B.A. TAMIL
- 9. B.A. ENGLISH
- 10. B.A. FRENCH
- 11. B.A. HISTORY
- 12. B.A. ECONOMICS
- 13. B. Com . (GENERAL)
- 14. B.Com. (CORPORATE SECRETARYSHIP)

DOCTORAL PROGRAMME

1. Ph.D. HOME SCIENCE

Dr. R. Veeramohan, M.Sc., M. Phil., Ph.D. - PRINCIPAL

TEACHING STAFF LIST

DEPARTMENT OF MATHEMATICS

Associate Professors

- 1. Thiru. R. Varadarajan, M.Sc., M.Phil Head of the Department
- 2. Thiru. B. Selvam, M.Sc., M.Phil., PGDCA

Assistant Professors

- 1. Tmt. B. Anbarassy, M.Sc., B.Ed., M.Phil.
- 2. Dr. G. Soudjada, M.Sc., B.Ed., M.Phil., Ph.D
- 3. Thiru. S. Suresh Kumar, M.Sc.

Assistant Professors (STC)

- 1. Tmt. V. Dhivya, M.Sc., M.Phil
- 2. Dr. G. Devipriya, M.Sc., B.Ed., M.Phil., Ph.D
- 3. Dr. R. Kalpana, M.Sc., M.Phil., PGDCSA, Ph.D
- 4. Tmt. Vijaya Subhashini, M.Sc., M.Phil
- 5. Dr. K. Raju, M.Sc., M.Phil., Ph.D

DEPARTMENT OF PHYSICS

Associate Professor

Assistant Professors

- 1. Dr. G. Shakila, M.Sc., M.Phil., Ph.D
- 2. Dr. Rama Krishna Jammula, M.Sc., M.Tech., Ph.D
- 3. Thiru. K. Venkitachalapathy, M.Sc., M.Phil
- 4. Dr. S. Sivakumar, M.Sc., M.Phil., Ph.D

Assistant Professor (STC)

1. Dr. S. Vanidha, M.Sc., M.Phil., Ph.D

DEPARTMENT OF CHEMISTRY

Associate Professor

1. Tmt. G. Thirupurasundari, M.Sc., M.Phil

- Head of the Department

Assistant Professors

- 1. Tmt. N. Couppammalle, M.Sc., B.Ed., M.Phil.
- 2. Tmt. C. Uma, M.Sc., M.Phil
- 3. Dr. K.S. Prakash, M.Sc., M.Phil., Ph.D

Assistant Professor (STC)

- 1. Dr. S. Sofiya Lawrence Mary, M.Sc., M.Phil., Ph.D
- 2. Dr. P. Vinoth, M.Sc., B.Ed., M.Phil., Ph.D

DEPARTMENT OF BOTANY

Associate Professor

1. Dr. K. Rajendiran, M.Sc., M.Phil., Ph.D

- Head of the Department

Assistant Professors

- 1. Dr. Prasoon Shrivastava, M.Sc., Ph.D
- 2. Dr. Mujahid Mohammed, M.Sc., Ph.D

Assistant Professor (STC)

1. Dr. A. Vimalavady, M.Sc., M.Phil., Ph.D

DEPARTMENT OF ZOOLOGY

Assistant Professors

1. Dr. S. Rajalakshmi, M.Sc., M.Phil., Ph.D

- Head of the Department

- 2. Dr. S. Muthu, M.Sc., B.Ed., M.Phil., Ph.D
- 3. Dr. R. Malarvizhi, M.Sc., M.Ed., M.Phil., Ph.D
- 4. Dr. R. Kandamani, M.Sc., M.Phil., Ph.D

DEPARTMENT OF HOME SCIENCE

Associate Professor

1. Tmt. D. Dhanalakshmi, M.Sc., M.Phil

- Head of the Department

Assistant Professors

- 1. Dr. S. Alamelumangai, M.Sc., M.Phil., PGDCA, Ph.D (On Service Placement to KMCPGS)
- 2. Dr. Kayalvizhi Balamurugan, M.Sc., M.Phil., Ph.D (On Service Placement to KMCPGS)
- 3. Tmt. Malarvizhi Ravi, M.Sc., M.Phil., R.D
- 4. Tmt. M. Shobana, M.Sc., M.Phil
- 5. Tmt. M. Malliguesvary, M.Sc., B.Ed., M.Phil.
- 6. Dr. L. Sucheta Soma Kirupa, M.Sc., B.Ed., PGDN&D, Ph.D (On Service Placement to KMCPGS)
- 7. Dr. Ch. Rajiny, M.Sc., B.Ed., Ph.D (On Service Placement to KMCPGS)
- 8. Dr. D. Brighty, M.Sc., B.Ed., M.Phil., Ph.D

DEPARTMENT OF COMPUTER SCIENCE

Assistant Professors

- 1. Dr. R. Rengasamy, M.C.A., M.Phil., Ph.D
- Head of the Department
- 2. Thiru. Md. Zubair Ahmad, M.Sc.
- 3. Tmt. A. Saipriya, M.C.A., M.Phil
- 4. Dr. R. Sethuraman, M.C.A., M.Phil., M.Tech., Ph.D
- 5. Tmt. K. Sivapaquiavady, M.C.A., M.Phil

- Thiru. S. Sundararajan, M.C.A., M.Phil 6.
- 7. Dr. S.T. Arokkiya Mary, M.C.A., M.Phil., Ph.D
- 8. Tmt. S. Varalakshmi, M.C.A., M.Phil

Assistant Professors (STC)

- 1. Dr. D. Kamalraj, M.C.A., M.Phil., Ph.D
- Dr. B. Balamurugan, M.C.A., B.Ed., M.Phil., Ph.D
- Tmt. S. Sathurthi, M.Sc., M.Phil

DEPARTMENT OF TAMIL

Assistant Professors

- Dr. C. Sethupathi, M.A., B.Ed., M.Phil., Ph.D 1.

- Head of the Department

- 2. Dr. A Mani, M.A., Ph.D
- 3. Dr. G. Vedagamam, M.A., M.Phil., Ph.D
- 4 Dr. S. Nagarathinam Subbarayan, M.A., M.Phil., Ph.D
- Dr. E. Rajalakshmi, M.A., M.Phil., Ph.D 5.
- 6. Dr. N. Vajravelu, M.A., Dip. in IRPM, M.Phil., Ph.D
- 7. Dr. C. Chandra, M.A., B.Ed., Sr. Hr. Dip.in Malayalam, M.Phil., Ph.D.,
- 8. Dr. P. Pattammalle, M.A., M.A (Ling), B.Ed., M.Phil., Ph.D
- Dr. P. Pushpalatha, M.A., Dip in Linguistics, M.Phil., Ph.D 9.
- 10. Dr. G. Sivakumar, M.A., B.Ed., Dip in Linguistics, M.Phil., Ph.D
- 11. Lt. Dr. L. Madaracy, M.A., M.Phil,, Ph.D
- 12. Tmt. C. Geetha, M.A., Dip in Linguistics, M.Phil
- 13. Tmt. A. Chandirakala, M.A., Dip in Linguistics, M.Phil
- 14. Dr. K. Rajakumari, M.A., M.Phil., Ph.D
- 15. Dr. V. Selvaperumal, M.A., B.Ed., M.Phil., Ph.D

Assistant Professors (STC)

- 1. Dr. B. Kupuswamy, M.A., M.Phil., Ph.D
- 2. Dr. K. Thamilarasi, M.A., B.Ed., M.Phil., Ph.D.
- 3. Dr. P. Amirthavalli, M.A., M.Phil., Ph.D
- 4. Dr. B. Rajeswari, M.A., B.Ed., M.Phil., Ph.D.
- 5. Dr. M. Mohan, M.A., M.Phil., Ph.D., Post Doc.
- 6. Dr. B. Sivasangari, M.A., B.Ed., M.Phil., Ph.D.
- 7. Dr. A. Gomathi, M.A., Ph.D
- 8. Dr. R. Kumudhavalli, M.A., B.Ed., M.Phil., Ph.D.
- 9. Dr. K. Sakthipriya, M.A., B.Ed., M.Phil., Ph.D
- 10. Dr. R. Devipraba, M.A., B.Ed., M.Phil., Ph.D
- 11. Dr. P. Vijayalakshmi, M.A., M.Phil., Ph.D
- 12. Dr. M. Dayanidhi, M.A., M.Ed., PGDCA, M.Phil., Ph.D

DEPARTMENT OF ENGLISH

Associate Professors

- 1. Dr. K.S. Suresh, M.A., Ph.D
- Head of the Department
- Dr. K.C. Asha, M.A., M.Phil., Ph.D

Assistant Professors

- Tmt. R. Krishnakumari, M.A., M.Phil
- Dr. S. Vijayalakshmi, M.A., PGDTE, M.Phil., Ph.D
- Dr. R. Mourougane, M.A., B.Ed., M.Phil., Ph.D 3.
- Tmt. Bindu Balan, M.A., B.Ed., M.Phil. 4.
- 5. Dr. T.T. Lasitha, M.A., B.Ed., M.Phil., Ph.D
- 6. Tmt. A. Amudha, M.A., M.Phil
- 7. Thiru. K. Vijayakumar, M.A., M.Phil
- 8. Dr. Akilandeshwari Srinivasan, M.A., M.Phil., Ph.D
- 9. Dr. M. Sivapriya, ,M.A., M.Phil., Ph.D
- 10. Dr. M. Parimala, M.A., M.Phil., Ph.D
- 11. Dr. Bhagyalakshmi Mohan, M.A., M.Phil., Ph.D
- Tmt. Sukitha, M.A., M.Phil
- 13. Tmt. Rathi R. Thoppil, M.A., B.Ed.

- 14. Tmt. P. Siyamala, M.A., B.Ed., M.Phil
- 15. Dr. Shanthi P, M.A., M.Phil., Ph.D
- 16. Dr. Subhasshri R. M.A., PGCTE, Ph.D
- 17. Dr. Chandra N, M.A., M.Phil., Ph.D

Assistant Professors (STC)

- 1. Dr. G. Marie Antoinette Nancy, M.A., M.Phil., Ph.D
- 2. Dr. B. Sankar, M.A., M.Phil., Ph.D
- 3. Dr. A. Kalaiyarassi, M.A., M.Ed., M.Phil., Ph.D
- 4. Ms. V. Koguilavardhini, M.A., M.A (Ling), B.Ed., M.Phil (Eng)

DEPARTMENT OF HINDI

Associate Professor

1. Dr. Nisha Sharma, M.A., M.Phil (Hindi), Ph.D

- Head of the Department

DEPARTMENT OF FRENCH

Associate Professors:

- 1. Thiru. S. Saravanan, M.A., M.Phil
- Head of the Department
- 2. Thiru. V. Thiruvengadam, M.A., B.Ed., M.Phil

Assistant Professor

1. Tmt. S. Nithya, M.A., M.Phil., Master (FLE)

DEPARTMENT OF HISTORY

Assistant Professors

- 1. Tmt. B. Mercy Thenmozhi, M.A., B.Ed., M.Phil. Head of the Department
- 2. Dr. M. Geetha, M.A., M.Phil., Ph.D
- 3. Dr. Binod Bihari Satpathy, M.A., M.Phil., Ph.D
- 4. Dr. Mohammad Rais Khan, M.A., Ph.D., Post Doc.
- 5. Dr. Dayaram Meena, M.A., Ph.D

DEPARTMENT OF ECONOMICS

Associate Professor

Dr. K. Marcelline Marie Christine, M.A., M.Phil., Ph.D - Head of the Department

Assistant Professors

- 1. Dr. Gorakh Chawla, M.A., M.Phil., Ph.D
- 2. Dr. N. Uma Rani, M.A., M.Phil., PGDCA, Ph.D
- 3. Dr. S. Selladouraitchy, M.S., M.Phil., Ph.D
- 4. Thiru. Kajor Mal Meena, M.A.
- 5. Dr. Joel Basumatary, M.A., Ph.D
- 6. Thiru. Shivkumar Harishchandra Shinde, M.A.,

Assistant Professors (STC)

- 1. Tmt. A. Revathi, M.A.,
- 2. Dr. P. Tirouppavai, M.A., M.Ed., M.Phil., Ph.D
- 3. Tmt. B. Meera, M.A., B.Ed., M.Phil.
- 4. Dr. G. Palanisamy, M.A., M.Phil., Ph.D

DEPARTMENT OF COMMERCE

Associate Professor

 $1.\ Dr.\ K.P.\ Sivakumar,\ M.Com.,\ B.Ed.,\ M.Phil.,\ Ph.D$

- Head of the Department

Assistant Professors

- 1. Dr. N. Swarnalatha, M.Com., M.B.A., M.Phil., Ph.D
- 2. Dr. Pradeep Kumar Singh, M.Com., M.B.A., Ph.D
- 3. Dr. V. Yamuna, M.Com., B.Ed., M.Phil., Ph.D
- 4. Dr. V. Remy James, M.Com., B.Ed., Dip in AL&LL, M.Phil., Ph.D
- 5. Dr. A. Noyaline Bibiyana Arulmary, M.Com., M.B.A., M.Phil., Ph.D
- 6. Dr. P. Senthil Kumaren, M.Com., M.Ed., M.Phil., Ph.D
- 7. Dr. B. Souce Marie, M.Com., M.Phil., Ph.D
- 8. Tmt. C. Hemalatha, M.Com., M.Phil

9. Dr. V.R. Soumady, M.Com., B.Ed., M.Phil., Ph.D

Assistant Professors (STC)

- 1. Dr. G. Arunmozhi, M.Com., M.B.A., M.Phil., Ph.D.
- 2. Dr. M. Gowri, M.Com., M.Phil., Ph.D
- 3. Tmt. B. Shankardevi, M.Com., M.Phil
- 4. Dr. M. Kavitha, M.Com., B.Ed., M.Phil., Ph.D

DEPARTMENT OF CORPORATE SECRETARYSHIP

Associate Professors

- 1. Dr. V.K. Somasundaram, M.A., M.Com., M.B.A., PGDCA, M.Phil., Ph.D Head of the Department
- 2. Dr. R. Srinivasan, M.A., M.Com., M.Phil., Ph.D (On Service Placement to KMCPGS)

Assistant Professors

- 1. Dr. A. Thilaha Dharmarajan, M.C.S., M.B.A., M.Phil., Ph.D
- 2. Dr. S. Senthil Srinivasan, M.C.S., M.B.A., PGDPM, M.Phil., Ph.D
- 3. Dr. K. Padmanabhan, M.C.S., M.Phil., A.C.S (Inter), Ph.D
- 4. Dr. S. Vijayalakshmi, M.C.S., M.B.A., M.Phil., Ph.D
- 5. Dr. R. Maria Inigo, M.C.S., M.B.A., B.G.L., Ph.D
- 6. Dr. S. Gayathri, M.C.S., M.B.A., M.Phil., Ph.D
- 7. Dr. B. Rajalakshmi, M.C.S., M.B.A., M.Com., PGDCA, M.Phil., Ph.D
- 8. Dr. S. Sahul Hameed, M.C.S., M.B.A., M.Com., M.Phil., A.C.S (Inter), Ph.D

DEPARTMENT OF PHYSICAL EDUCATION

College Directress of Physical Education (STC)

Dr. G. Dhanalakshmy, B.Sc., M.P.Ed., P.G.D.Y., Ph.D

LIBRARY

Asst. Librarian

Tmt. B. Sarasukala Jayavani

College Librarian (STC)

Tmt. K. Gayathiry, M.Sc., M.L.I.S., PGDLAN

NURSERY SECTION

1.	Tmt. L. Devipriya, B.A., D.T.Ed., B.Ed.,	PST
2.	Tmt. K. Dhivyalakshmi, M.A., D.T.Ed., M.Ed.,	PST

MINISTERIAL STAFF LIST

PRINCIPAL'S OFFICE

1.	Tmt. Linda Meethal Chemmeri	Superintendent
2.	Thiru. S. Sankar	Assistant
3.	Tmt. R. Anandhi	Assistant
4.	Tmt. K. Thenmozhi	UDC
5.	Tmt. A. Sophia Celestine Santhou	UDC

STORE KEEPER

- 1. Tmt. N. Mariammal, B.C.A., B.P.Ed.
- 2. Thiru S. Bharathimohan
- 3. Thiru V. Krishnakumar

MTS General

- 1. Tmt. P. Guiriza
- 2. Tmt. K. Kathayee
- 3. Tmt. K. Shanthi
- 4. Tmt. G. Mary Claira
- 5. Tmt. V. Egavalli
- 6. Thiru K. Ramesh
- 7. Tmt. Soumady K

MTS (House Keeping)

- 1. Tmt. K. Malathi
- 2. Tmt. S. Sivaneswari
- 3. Tmt. M. Periyanayagi
- 4. Tmt. S. Subanisha

Conductress

1. Tmt. K. Babitha D.M.Ed.,

CALENDAR FOR THE YEAR 2024-2025

	Date	Day	JUNE 2024	No. of term days
_	27	THU	College Reopens	1
-	28	FRI		2

	29	SAT		-
	30	SUN		-
•	Date	Day	JULY 2024	No. of term days
	1	MON		3
	2	TUE		4
	3	WED		5
	4	THU		6
	5	FRI		7
	6	SAT		-
	7	SUN		-
	8	MON	MID SEMESTER EXAM FOR SEM II (NEP) 2023-26	8
	9	TUE		9
	10	WED		10
	11	THU		11
	12	FRI		12
	13	SAT		
	14	SUN		-
	15	MON		13
	16	TUE		14
	17	WED	MUHARRAM	-
	18	THU		15
	19	FRI		16
	20	SAT		-
	21	SUN		-
	22	MON		178

Date	Day	July 2024	No. of term days
23	TUE		18
24	WED		19
25	THU		20
26	FRI		21
27	SAT	COMP WORKING DAY	22
28	SUN		-
29	MON		23
30	TUE		24
31	WED		25
Date	Day	August 2024	No. of term days
1	THU	ONLINE CLASS FOR SEM V (CBS)	26
2	FRI		27
3	SAT		-
4	SUN		-
5	MON	SEMESTER EXAM FOR SEM II (NEP) 2023-26	28
6	TUE		29
7	WED		30
8	THU		31
9	FRI		32
10	SAT		-
11	SUN		-
12	MON		33
13	TUE		34
14	WED		35
15	THU	Independence Day	-
16	FRI	De Jure Transfer Day	-
17	SAT		-
18	SUN		-
19	MON	CIA – I FOR SEMESTER V (CBS)	36
20	TUE		37

21 WED 38 22 THU 39 23 FRI 40 24 SAT - 25 SUN - 26 MON 41 27 TUE 42 28 WED 43 29 THU 44 30 FRI 45 31 SAT - Date Day SEPTEMBER 2024 No. of term days 1 SUN - 2 MON 46 3 TUE 47 4 WED 48 5 THU Teachers Day 49 6 FRI 50 7 SAT - 8 SUN - 9 MON 51 10 TUE 52 11 WED freshers of 2024-28 batch 53 batch 12 THU 54 13 FRI 55 14 SAT - <	Date	Day	AUGUST 2024	No. of term days
23 FRI 40 24 SAT - 25 SUN - 26 MON 41 27 TUE 42 28 WED 43 29 THU 44 30 FRI 45 31 SAT - Date Day SEPTEMBER 2024 No. of term days 1 SUN - 2 MON 46 3 TUE 47 4 WED 48 5 THU Teachers Day 49 6 FRI 50 7 SAT - 8 SUN - 9 MON 51 10 TUE 52 11 WED Classes begin for freshers of 2024-28 batch 53 12 THU 54 13 FRI 55 14 SAT - 15 SUN - 16 MON 56	21	WED		
24 SAT - 25 SUN - 26 MON 41 27 TUE 42 28 WED 43 29 THU 44 30 FRI 45 31 SAT - Date Day SEPTEMBER 2024 No. of term days 1 SUN - 2 MON 46 3 TUE 47 4 WED 48 5 THU Teachers Day 49 6 FRI 50 7 SAT - 8 SUN - 9 MON 51 10 TUE 52 11 WED freshers of 2024-28 batch 53 12 THU 54 13 FRI 55 14 SAT - 15 SUN - <td< td=""><td>22</td><td>THU</td><td></td><td>39</td></td<>	22	THU		39
25 SUN - 26 MON 41 27 TUE 42 28 WED 43 29 THU 44 30 FRI 45 31 SAT - Date Day SEPTEMBER 2024 No. of term days 1 SUN - 2 MON 46 3 TUE 47 4 WED 48 5 THU Teachers Day 49 6 FRI 50 7 SAT - 8 SUN - 9 MON 51 10 TUE 52 11 WED freshers of 2024-28 batch 53 12 THU 54 13 FRI 55 14 SAT - 15 SUN - 16 MON 56 <t< td=""><td>23</td><td>FRI</td><td></td><td>40</td></t<>	23	FRI		40
26 MON 41 27 TUE 42 28 WED 43 29 THU 44 30 FRI 45 31 SAT - Date Day SEPTEMBER 2024 No. of term days 1 SUN - 2 MON 46 3 TUE 47 4 WED 48 5 THU Teachers Day 49 6 FRI 50 7 SAT - 8 SUN - 9 MON 51 10 TUE 52 11 WED Classes begin for freshers of 2024-28 batch 53 batch 12 THU 54 13 FRI 55 14 SAT - 15 SUN - 16 MON 56 17 TUE Milad Un Nab	24	SAT		-
27 TUE 42 28 WED 43 29 THU 44 30 FRI 45 31 SAT - Date Day SEPTEMBER 2024 No. of term days 1 SUN - 2 MON 46 3 TUE 47 4 WED 48 5 THU Teachers Day 49 6 FRI 50 7 SAT - 8 SUN - 9 MON 51 10 TUE 52 11 WED Classes begin for freshers of 2024-28 batch 53 batch 12 THU 54 13 FRI 55 14 SAT - 15 SUN - 16 MON 56 17 TUE Milad Un Nabi - 18 WED 57	25	SUN		-
28 WED 43 29 THU 44 30 FRI 45 31 SAT - Date Day SEPTEMBER 2024 No. of term days 1 SUN - 2 MON 46 3 TUE 47 4 WED 48 5 THU Teachers Day 49 6 FRI 50 7 SAT - 8 SUN - 9 MON 51 10 TUE 52 11 WED Classes begin for freshers of 2024-28 batch 53 12 THU 54 13 FRI 55 14 SAT - 15 SUN - 16 MON 56 17 TUE Milad Un Nabi - 18 WED 57	26	MON		41
29 THU 44 30 FRI 45 31 SAT - Date Day SEPTEMBER 2024 No. of term days 1 SUN - 2 MON 46 3 TUE 47 4 WED 48 5 THU Teachers Day 49 6 FRI 50 7 SAT - 8 SUN - 9 MON 51 10 TUE 52 11 WED Classes begin for freshers of 2024-28 batch 53 batch 12 THU 54 13 FRI 55 14 SAT - 15 SUN - 16 MON 56 17 TUE Milad Un Nabi - 18 WED 57	27	TUE		42
30 FRI 45 31 SAT - Date Day SEPTEMBER 2024 No. of term days 1 SUN - 2 MON 46 3 TUE 47 4 WED 48 5 THU Teachers Day 49 6 FRI 50 7 SAT - 8 SUN - 9 MON 51 10 TUE 52 11 WED Classes begin for freshers of 2024-28 batch 53 batch 12 THU 54 13 FRI 55 14 SAT - 15 SUN - 16 MON 56 17 TUE Milad Un Nabi - 18 WED 57	28	WED		43
Date Day SEPTEMBER 2024 No. of term days 1 SUN - 2 MON 46 3 TUE 47 4 WED 48 5 THU Teachers Day 49 6 FRI 50 7 SAT - 8 SUN - 9 MON 51 10 TUE 52 11 WED Classes begin for freshers of 2024-28 batch 53 batch 12 THU 54 13 FRI 55 14 SAT - 15 SUN - 16 MON 56 17 TUE Milad Un Nabi - 18 WED 57	29	THU		44
Date Day SEPTEMBER 2024 No. of term days 1 SUN - 2 MON 46 3 TUE 47 4 WED 48 5 THU Teachers Day 49 6 FRI 50 7 SAT - 8 SUN - 9 MON 51 10 TUE 52 11 WED Classes begin for freshers of 2024-28 batch 53 batch 12 THU 54 13 FRI 55 14 SAT - 15 SUN - 16 MON 56 17 TUE Milad Un Nabi - 18 WED 57	30	FRI		45
Date Day 2024 days 1 SUN - 2 MON 46 3 TUE 47 4 WED 48 5 THU Teachers Day 49 6 FRI 50 7 SAT - 8 SUN - 9 MON 51 10 TUE 52 11 WED Classes begin for freshers of 2024-28 batch 53 batch 12 THU 54 13 FRI 55 14 SAT - 15 SUN - 16 MON 56 17 TUE Milad Un Nabi - 18 WED 57	31	SAT		-
2 MON 46 3 TUE 47 4 WED 48 5 THU Teachers Day 49 6 FRI 50 7 SAT - 8 SUN - 9 MON 51 10 TUE 52 11 WED Classes begin for freshers of 2024-28 batch 53 batch 12 THU 54 13 FRI 55 14 SAT - 15 SUN - 16 MON 56 17 TUE Milad Un Nabi - 18 WED 57	Date	Day		No. of term days
3 TUE 47 4 WED 48 5 THU Teachers Day 49 6 FRI 50 7 SAT - 8 SUN - 9 MON 51 10 TUE 52 11 WED Classes begin for freshers of 2024-28 batch 53 12 THU 54 13 FRI 55 14 SAT - 15 SUN - 16 MON 56 17 TUE Milad Un Nabi - 18 WED 57	1	SUN		-
4 WED 48 5 THU Teachers Day 49 6 FRI 50 7 SAT - 8 SUN - 9 MON 51 10 TUE 52 11 WED Classes begin for freshers of 2024-28 batch 53 12 THU 54 13 FRI 55 14 SAT - 15 SUN - 16 MON 56 17 TUE Milad Un Nabi - 18 WED 57	2	MON		46
5 THU Teachers Day 49 6 FRI 50 7 SAT - 8 SUN - 9 MON 51 10 TUE 52 11 WED Classes begin for freshers of 2024-28 batch 53 12 THU 54 13 FRI 55 14 SAT - 15 SUN - 16 MON 56 17 TUE Milad Un Nabi - 18 WED 57	3	TUE		47
6 FRI 50 7 SAT - 8 SUN - 9 MON 51 10 TUE 52 11 WED Classes begin for freshers of 2024-28 batch 53 batch 12 THU 54 13 FRI 55 14 SAT - 15 SUN - 16 MON 56 17 TUE Milad Un Nabi - 18 WED 57	4	WED		48
7 SAT - 8 SUN - 9 MON 51 10 TUE 52 11 WED Classes begin for freshers of 2024-28 batch 53 batch 12 THU 54 13 FRI 55 14 SAT - 15 SUN - 16 MON 56 17 TUE Milad Un Nabi - 18 WED 57	5	THU	Teachers Day	49
8 SUN - 9 MON 51 10 TUE 52 11 WED Classes begin for freshers of 2024-28 batch 53 12 THU 54 13 FRI 55 14 SAT - 15 SUN - 16 MON 56 17 TUE Milad Un Nabi - 18 WED 57	6	FRI		50
9 MON 51 10 TUE 52 11 WED Classes begin for freshers of 2024-28 batch 53 12 THU 54 13 FRI 55 14 SAT - 15 SUN - 16 MON 56 17 TUE Milad Un Nabi - 18 WED 57	7	SAT		-
10 TUE 52 11 WED freshers of 2024-28 batch 53 12 THU 54 13 FRI 55 14 SAT - 15 SUN - 16 MON 56 17 TUE Milad Un Nabi - 18 WED 57	8	SUN		-
11 WED Classes begin for freshers of 2024-28 batch 53 12 THU 54 13 FRI 55 14 SAT - 15 SUN - 16 MON 56 17 TUE Milad Un Nabi - 18 WED 57	9	MON		51
11 WED freshers of 2024-28 batch 53 12 THU 54 13 FRI 55 14 SAT - 15 SUN - 16 MON 56 17 TUE Milad Un Nabi - 18 WED 57	10	TUE		52
12 THU 54 13 FRI 55 14 SAT - 15 SUN - 16 MON 56 17 TUE Milad Un Nabi - 18 WED 57	11	WED	freshers of 2024-28	53
14 SAT - 15 SUN - 16 MON 56 17 TUE Milad Un Nabi - 18 WED 57	12	THU		54
15 SUN - 16 MON 56 17 TUE Milad Un Nabi - 18 WED 57	13	FRI		55
16 MON 56 17 TUE Milad Un Nabi - 18 WED 57	14	SAT		-
17 TUE Milad Un Nabi - 18 WED 57	15	SUN		_
18 WED 57	16	MON		56
	17	TUE	Milad Un Nabi	
19 THU 58	18	WED		57
	19	THU		58
20 FRI 59	20	FRI		59

Doto	Dor	SEPTEMBER	No. of term
Date	Day	2024	days

21	SAT		-
22	SUN		-
23	MON		60
24	TUE		61
25	WED		62
26	THU		63
27	FRI		64
28	SAT		-
29	SUN		-
30	MON		65
Date	Day	OCTOBER 2024	No. of term days
1	TUE		66
2	WED	Gandhi Jayanthi	-
3	THU		67
4	FRI		68
5	SAT		-
6	SUN		-
7	MON		69
8	TUE		70
9	WED		71
10	THU		72
11	FRI	Saraswathi Pooja	-
12	SAT		-
13	SUN		-
14	MON		73
15	TUE		74
16	WED		75
17	THU		76
18	FRI		77
19	SAT		-
20	SUN		-

Doto	Dorr	OCTOBER	No. of
Date	Day	2024	term days

21	MON		78
22	TUE	Mid Semester Exams for III Sem (NEP) and CIA II for V Sem (CBS) begin	79
23	WED	ocgin	80
24	THU		81
25	FRI		82
26	SAT		-
27	SUN		-
28	MON		83
29	TUE		84
30	WED		85
31	THU	Deepavali	-
Date	Day	NOVEMBER 2024	No. of term days
1	FRI	Puducherry Liberation Day	-
2	SAT		-
3	SUN		-
4	MON		86
5	TUE		87
6	WED		88
7	THU		89
8	FRI		90
9	SAT		-
10	SUN		-
11	MON	Model Exam for V Sem (CBCS)	91
12	TUE		92
13	WED		93
14	THU		94
15	FRI		95
16	SAT		-
17	SUN		-
18	MON		96
19	TUE		97
20	WED		98

D-4-	D	NOVEMBER	No. of term
Date	ite Day	2024	days

21	THU		99
22	FRI		100
23	SAT		-
24	SUN		-
25	MON		101
26	TUE	Constitution Day Celebration	102
27	WED	Online Classes for I year	103
28	THU		104
29	FRI	End Semester Exam for V Sem (CBCS) begins	105
30	SAT	End Semester Exam for III Sem (NEP) begins	-
Date	Day	DECEMBER 2024	No. of term days
1	SUN		-
2	MON		106
3	TUE		107
4	WED		108
5	THU		109
6	FRI		110
7	SAT		-
8	SUN		-
9	MON	Winter Vacation begins	-
10	TUE		-
11	WED	End Semester Exam for I Sem (NEP) begins	-
12	THU		-
13	FRI		-
14	SAT		-
15	SUN		-
16	MON		-
17	TUE		-
18	WED		-
19	THU		-
20	FRI		-

Date	Day	DECEMBER 2024	No. of term days
21	SAT		-
22	SUN		
23	MON		-
24	TUE		-
25	WED	Christmas	-
26	THU		-
27	FRI		-
28	SAT		-
29	SUN		-
30	MON		-
31	TUE		-
Date	Day	JANUARY 2025	No. of term days
1	WED	New Year	-
2	THU	Commencement of Even Semester	111
3	FRI		112
4	SAT		-
5	SUN		-
6	MON		113
7	TUE		114
8	WED		115
9	THU		116
10	FRI		117
11	SAT		-
12	SUN		-
13	MON		118
14	TUE	Pongal	-
15	WED	Thiruvalluvar Day	-
16	THU		119
17	FRI		120
18	SAT		-
19	SUN		-
20	MON		121

Date	Day	JANUARY No. of 2025 term days	
21	TUE		122
22	WED		123
23	THU		124
24	FRI		125
25	SAT		-
26	SUN	Republic Day	-
27	MON		126
28	TUE		127
29	WED		128
30	THU		129
31	FRI		130
Date	Day	FEBRUARY 2025	No. of term days
1	SAT		-
2	SUN		-
3	MON	CIA I for Semester VI (CBS)	131
4	TUE		132
5	WED		133
6	THU		134
7	FRI		135
8	SAT		-
9	SUN		-
10	MON		136
11	TUE		137
12	WED		138
13	THU		139
14	FRI		140
15	SAT		
16	SUN		-
17	MON		141
18	TUE		142
19	WED		143
20	THU		144

Data	D	FEBRUARY	No. of
Date	Day	2025	term days

21	FRI		145
22	SAT		-
23	SUN		-
24	MON		146
25	TUE		147
26	WED		148
27	THU		149
28	FRI	Sports Day	150
Date	Day	MARCH 2025	No. of term days
1	SAT		-
2	SUN		-
3	MON	CIA II – Semester VI (CBCS) Summer Project – Community Engagement for IV Sem (NEP)	151
4	TUE		152
5	WED		153
6	THU		154
7	FRI	International Women's Day Celebrations	155
8	SAT	International Women's Day	-
9	SUN		-
10	MON		156
11	TUE		157
12	WED		158
13	THU		159
14	FRI		160
15	SAT		-
16	SUN		-
17	MON		161
18	TUE		162
19	WED		163
20	THU		164

Date	Day	MARCH 2025	No. of term days
21	FRI		165
22	SAT		-
23	SUN		-
24	MON		166
25	TUE		167
26	WED		168
27	THU		169
28	FRI		170
29	SAT		-
30	SUN		-
31	MON	Ramzan	-
Date	Day	APRIL 2025	No. of term days
1	TUE		171
2	WED		172
3	THU		173
4	FRI		174
5	SAT		-
6	SUN		-
7	MON		175
8	TUE		176
9	WED		177
10	THU	College Day	178
11	FRI		179
12	SAT		-
13	SUN		-
14	MON	Tamil New Year	-
15	TUE	Model Exams for VI Sem (CBCS)	180
16	WED		181
17	THU		182
18	FRI	Good Friday	-
19	SAT		-
20	SUN		-

Day	APRIL 2025	No. of term days
MON		183
TUE		184
WED		185
THU		186
FRI		187
SAT		-
SUN		-
MON		188
TUE		189
WED		190
Day	MAY 2025	No. of term days
THU	May Day	-
FRI		191
SAT		
5711		-
SUN		-
	End Sem Exams for Sem II & IV (NEP) and Sem VI (CBCS). Summer Vacation begins	-
SUN	Sem II & IV (NEP) and Sem VI (CBCS). Summer Vacation	-
SUN	Sem II & IV (NEP) and Sem VI (CBCS). Summer Vacation	-
SUN MON TUE	Sem II & IV (NEP) and Sem VI (CBCS). Summer Vacation	-
SUN MON TUE WED	Sem II & IV (NEP) and Sem VI (CBCS). Summer Vacation	-
	MON TUE WED THU FRI SAT SUN MON TUE WED Day THU FRI	MON TUE WED THU FRI SAT SUN MON TUE WED Day MAY 2025 THU May Day

WORKING HOURS AND DAYS

- The college works in two shifts with six class hours per shift, for five days a week.
- I Shift From 8.00 a.m. to 01.00 p.m
- II Shift From 01.15 p.m. to 06.15 p.m
- I Shift All Social Sciences and Humanities Programmes
- II Shift All Science and Commerce Programmes
- The details of holidays and vacation are indicated in the calendar.

ANNUAL FEE – DETAILS

Fees will be collected once in an academic year. The following are the rates of fees payable per year.

I Year Fee Structure

Sl No	Particulars	B.A./ B.Sc./ B.Com.
1	Tuition Fee Per Annum	Rs. 200
	(Residents)	
2	Tuition Fee Per Annum (Non	Rs. 500
	Residents)	
3	Athletic Association Fee	Rs. 150
4	College day	Rs. 150
5	College Magazine	Rs. 75
6	Department Association &	Rs. 100
	Students Development Fund Per	
	Annum	
7	College Calendar	Rs. 50
8	Reading Room/ Library	Rs. 25
9	Admission Fee On Admission	Rs. 10
	only	
10	Laboratory for Science Group/	Rs. 100
	Language Lab – Per Annum	
11	Fine Arts	Rs. 50
12	Stationery Fee	Rs. 75
13	Caution Deposit	Rs. 100
14	(i) Laboratory (For Computer	Rs. 300
	Science/ CN&D) Per Annum	
	(ii)Laboratory (For Commerce/	
	Co-operative Management) On	
	Admissioni only	
15	Practical Fee CN&D Dept only	Rs. 250
	– Per Annum	
16	Identity Card On Admission	Rs. 75
	only	
17	Group Insurance – Per Annum	Rs. 100
18	College Maintenance Per	Rs. 100
10	Annum	D 100
19	Parent Teacher Association	Rs. 100
20	University	D 100
20	Matric Fee	Rs. 100
21	Higher Sec Exam Fee	Rs. 150
	Registration Fee	Rs. 40
23	University Development Fund	Rs. 100
24	Sports Fee	Rs. 150
25	Total	Arts Rs. 1900
		Science: Rs. 2000
		Computer: Rs. 2300
		B.Com/ BCS: Rs. 2200
		CND: Rs. 2550
		Non Residents:
		Additional Rs. 300
		Additional Rs. 500

Note: If a student after joining leaves the college during the term she shall have no right to claim a refund of any portion of the remitted fee except the Caution Money Deposit.

RULES OF ATTENDANCE AND LEAVE OF ABSENCE

- 1. Each student shall be in her place in the class punctually at the stated periods for lecture classes, practical, etc.
- 2. Attendance will be taken during every period of work and absence during any one period in a session will be treated as absence for that session.
- 3. No student shall be absent without leave letter. Application for leave must be made in advance and addressed to the Head of the Department in the following format:

a) Name of the student :
b) Class with main subject :
c) Roll number :
d) Period of leave :
e) Reason for leave :

Date of Application : Signature of the Parent / Guardian

Signature of the Student

Remarks of the Class Teacher

- 4. Leave applications must be always submitted to the HoD in advance. In case the absence is due to unforeseen circumstances, application for leave for the period of absence must be submitted as soon as possible and not later than the first day of return to the college. In case of sickness extending for more than three days, medical certificate must be produced.
 - 5. If a student absents herself for a week without leave letter, her name will be struck off from the rolls.
- 6. The HoD can grant leave upto three days. Principal on the recommendation of the HoD will grant leave for longer period. All leave letters so granted shall be filed by the Department and will be considered for recommending applications for condonation of shortage of attendance within the permissible limits at the time of sending the candidate for the final Examination.

ISSUE OF CERTIFICATES

- 1. College Office hours for students: 11.45 a.m. to 12.15 pm and 3.00 p.m. to 4.00 p.m.
- 2. On requisition, giving relevant particulars, indicating course of study, date of birth, subject taken etc., study certificate / course completion certificate will be issued to the students for a specified purpose. Applications for the same should be made at least two working days before the certificate is required.
- 3. Those who have left the college will not be given these certificates. They may use the Transfer and conduct certificates taken from the college.
- 4. Students who apply for the Transfer and Conduct certificate for the first time within a period of one year after leaving the college will be given the certificates free of cost. Those who apply for such certificates after the lapse of one year from the date on which they left the college have to pay a penal fee of Rs. 4/-for such certificates.
- 5. Students who apply for a duplicate Transfer and Conduct certificate within a period of one year after leaving the college will be given the certificates on payment of Rs.100/-.
- 6. Certificates will not be issued with notice of less than two working days.

RULES OF DISCIPLINE

- 1. The Principal of the college shall have complete power for the maintenance of the discipline of the students of the college. He may frame and issue from time to time disciplinary rules of a temporary or permanent character, regulating the conduct of the students within the campus or outside the college.
- 2. The Principal shall have the power to inflict punishment including fine, loss of attendance, withhold of term certificates, suspension, expulsion and rustication.
- 3. The Principal will ordinarily place herself/ himself in communication where necessary, with the parent/ guardian of the students who are academically backward or who do not show any improvement or whose attendance is irregular or whose conduct is unsatisfactory. The name of the students who are found incorrigible even after several warnings may be removed from the rolls after intimation to their parents / guardians. The order of the Principal in this matter shall be final.
- 4. Students of the college going on strike, in any way indulge in acts of indiscipline that may lead to dislocation of work in the college shall immediately forfeit their scholarships, fee concessions etc., besides punishments awarded by the Principal.
- 5. Petitions or complaints from individuals or groups to any higher authorities must be submitted only through the Principal.

CONDUCT AND BEHAVIOUR

- 1. All the students must attend the college decently dressed. Tight garments such as Jeans, Pants etc., must be avoided.
- 2. At the first bell, announcing the commencement of the session (7.55 a.m. and 1.10 p.m.) students should be seated in their respective seats.
- 3. Every student must obey the teacher and respectfully carry out their instructions. The students shall observe politeness towards the non-teaching staff of the college and behave decorously with her fellow students.

- 4. No student shall leave the classroom or laboratory without the teacher's permission or until the teacher left the room or intimates his/her desire that the class disperse. Students must observe strict silence in the classes and listen to the lectures attentively, without distracting the attention of others.
- 5. Students must move to their classrooms or laboratories at the appointed hours silently. They must also remain silent during the interval between the teacher finishing his/her class and leaving and the next teacher entering to engage the class.
- 6. Students are forbidden from talking and making any sort of noise in the form of small or large group in the corridors or vicinity of rooms where classes are in progress or otherwise disturb them in any manner. Students having no class in any hour must remain quiet or spend the time usefully in the library or reading room.
- 7. Every student is expected to provide herself with all the necessary textbooks. Science students must bring their own observation notebooks to the practical sessions and submit their fair records notebooks regularly on the appointed dates. Failure to do so may entail her losing the day's practical work.
- 8. Every student must care for every property of the college and refrain from indulging in any activity that may damage the college property. Every student to whom books or any college property are entrusted will be held responsible for their preservation in good condition and in the event of their loss they will be required to replace them or repay their cost. Any students indulging in breaking or damaging any college property will be required to pay the cost of repair or replacements. In case of willful damage she will be punished in such a manner, as the Principal may think fit.
- 9. Students should not leave the college during the working hours. Those who feel sick must contact the Head of the Department.
- 10. Students are prohibited from organizing any meeting or entertainment in the college or collecting money for any purpose without the permission of the Principal.
- 11. Students guilty of going over to other colleges and institutions to take part in acts of indiscipline such as organizing distortions and strikes would be deemed especially culpable and would be punished accordingly.
- 12. Students shall not hold meetings for criticizing the conduct of the University or the college authorities. Such meetings will be deemed unlawful and the Principal will take such action as he deems necessary to prohibit or to punish and in case he considers it very serious he may recommend for rustication.
- 13. The teasing, ragging etc. are punishable offences to the extent of summary expulsion from the college.
- 14. The name of the college or its authorities shall not be used in any publications or in any manner without the permission of the Principal.
- 15. No class or group of students should engage themselves in any public activity, even on purely social nature, without the permission of the Principal.
- 16. Students should refrain from participating in party or communal politics.
- 17. Students are expected to read the notice / circulars put up in the notice board regularly.
- 18. No notice, which does not have the approval of the Principal, shall be circulated or displayed in the Notice board.

Do's

- Use only courteous and polite language and behave with decorum with the faculty, staff, students and guests of the College.
- Shall be regular and punctual in attending classes and all activities connected with the College.
- Read Notices/ Circulars displayed on the College Notice Board / Website.
- Ignorance of not reading any Notice/ Circular thus displayed shall not be accepted as an excuse for failing to comply with the directions contained in
 it.
- All vehicles should be parked in the allotted place.
- · While attending College functions, Students/ Scholars will conduct themselves in such a way as to bring credit to themselves and to the Institution.
- . The Students are expected to take up all assignments, tests and examinations of this College seriously and try to perform the best.
- Each Student of this College must follow proper dress code as per cultural ethos and always possess Student Identity Card with her photograph affixed on it and duly attested by the Principal.
- Use the resources of the College viz., Library, Computers, Equipments, Medical, Communication, Power, etc., judiciously and effectively.
- Genuine complaints may be filed to the concerned authority without fear.

Don'ts

- All shall desist from indulging in violence.
- Shall not talk or act in any manner in a way that would bring disrepute to the College.
- Gathering in groups at roads, entrance, exit and pathways is strictly prohibited.
- Should not leave the class or attend it late under the pretext of paying fees, visiting the library etc.
- Smoking, consumption of any kind of alcoholic drinks/ drugs inside the College is strictly prohibited.
- Damaging the building or any other property of the College in any way is strictly prohibited.
- Indulging in Ragging and Eve Teasing are crimes and are strictly prohibited by an act promulgated by the Government of Puducherry with the penalty of Rs. 10,000/- and two years of imprisonment. If any student indulges in any form of ragging or Eve Teasing inside the College premises or outside, she will be summarily expelled from the College.
- Misconduct during examination, production of false information or documents for admission purpose and the failure to return materials taken on loan from the College would be seriously dealt with.
- Use of mobile phones/ other electronic gadgets such as ipod, iphone within the classrooms, laboratories, seminar halls and auditoriums is strictly banned. Violation of this rule by any Student would result in impounding of these devices and strict disciplinary action.

 Students should not involve themselves either directly or indirectly in any form of political activities either inside or outside the College during their period of study.

ACADEMIC PROGRESS

A student is expected to keep a steady progress in her studies. If a student is found to be indifferent in studies or her attendance is poor, she may face termination from the college. The name of the student may be struck off from the roll for unauthorized absence from the classes.

GOLD MEDAL

The College will be giving Gold Medals every year to one under graduate student in each discipline of study subject to the following:

- Such students should have secured the highest aggregate (cumulative marks) of all the six semesters with first class in respect of the main papers in Part III
- Such marks should have been obtained by those students in their first attempt of appearance of examination as per the term of the course without absenting themselves in any of the examination for any reason or whatsoever
- Such students should not have had any arrear in any paper at any time during their term of study.
- The decision to award the Gold Medals during the time of natural calamities or when the examinations are held through online mode, off the
 campus is vested with the College Council.
- The decision of the College Council in awarding the Gold Medals or/ and hosting the award ceremony is final and will be binding on all the students.

LIBRARY RULES

The Library is open to all the students of the college. It is open on all working days from 9.00 a.m. to 4.45 p.m.

All the students have open access to the shelves and all the volumes may be consulted in the Library without formal application. Certain books are reserved for reference only and are not at any time to be removed from the Library by the students.

Strict silence must be observed in and around the Library. Failure to observe the rule will result in severe disciplinary action.

Each student is entitled to a loan of two books at a time.

She can keep the books for two weeks from the date of issue and at the end of the period the books shall be returned to the Library. But, it may be reissued to the same person if it has not been applied for in the meantime. When the book has been reissued to a person, she may retain it for a further period of two weeks.

The Librarian reserves the right to recall the book at any time even during the period of the first issue for the purpose of cataloguing or for any other reason. A student failing to return the book after two weeks from the date of issue will be fined 5 paise per book per working day for the first week and 10 paise per book per working day during the second week and will not be allowed to use the Library till the books are returned and the fine paid. No transfer certificate and conduct certificate shall be issued to a student until all the books and tickets have been returned and any other dues standing against her are discharged.

Students are not allowed to enter the Library with their books.

Readers shall be responsible for any damage done to the books or other properties of the Library and shall be required to replace the books or properties at their own cost. In case replacement is not possible if it goes beyond the control of the reader, cost of the books or other property lost or damaged is payable by the reader as follows:

- 1. Double the current value of the book/property, if the publications are available in market for replacement.
- 2. Four times the book value of the book/property, if the publications are not available in market for replacement.

CO-CURRICULAR ACTIVITIES

National Cadet Corps:

In order to instill discipline, regularity, punctuality and a sense of honour and pride in the young minds of the students the college offers training in NCC in various wings like Army, Navy and Air force.

National Service Scheme:

To motivate social conduct and to inculcate discipline and service to the society, the students are enrolled as volunteers in NSS. The Volunteers carry out the activities like Blood donation, Tree plantation, Anti-pollution campaign, Campus cleaning, AIDS awareness programmes etc.

Physical Education:

Physical education helps the students to build up the team and competitive spirit. It provides training and practice to the students to represent State, National, International level events in Games and Sports. It is made compulsory that all the students must participate in the sports/games.

AUTONOMY

The College was granted academic autonomy in Nov. 2004.

All courses except Ph.D programme are under autonomous regulations.

Objectives of Autonomy:

An autonomous college will have the freedom to

- a. Determine and prescribe its own courses of study and syllabi, restructure and redesign the courses within the given framework of the Pondicherry University.
- b. Evolve methods of assessment of students' performance, conduct of examination and notification of results.

Award of Degrees:

The degrees will be awarded by the Pondicherry University with the name of the college mentioned in the Degree.

Statutory bodies:

The college has the following bodies to ensure proper management of academic, financial and general administrative affairs:

- Governing body
- * Academic council
- * Board of studies
- Finance committee

Attendance:

The college follows the rules of the Pondicherry University that are currently in force. A candidate will be permitted to appear for the end semester examination only if

- she secures not less than 75 percent of attendance during the semester.
- · she earns a progress certificate from the head of the department concerned for having satisfactorily completed the course of study prescribed.
- her conduct has been good.

However, the Principal may condone the shortage in the attendance up to a maximum of 15 percent for valid reasons on paying the fees of Rs. 200/-

Evaluation:

The mechanism of evaluation has two components i.e., Continuous Internal Assessment (CIA) & End Semester Examination.

Continuous Internal Assessment (CIA) for UG Level

The ratio of CIA to the End Semester Examination is 25: 75

Components of CIA

		Max. Marks
>	Attendance	5
>	Tests (two tests)	5
>	Assignment	5
>	Model Exam	10
>	Total	25

Marks for the attendance will be awarded if the candidate secures

				Marks	
>	95%	to	100 %	5	
>	90%	to	94.9%	4	
>	85%	to	89.9%	3	
>	80%	to	84.9%	2	
>	75%	to	79.9%	1	
>	less th	nan	75 %	0 (with con-	donation fees Rs. 200/-

> Attendance below 60% - Not eligible to appear for the examination

There is no passing minimum in the CIA. Students are encouraged to write all the tests as scheduled. However, relaxation can be considered for

- a. authorized participation such as representing the college in sports and cultural events.
- b. Unforeseen local area problems and
- c. illness supported by medical certificate

End Semester Examination:

The minimum marks for passing the End Semester Examination is 30. A student must secure 40 marks in the aggregate of CIA and End Semester Examination for securing a pass in the subject.

Receipt of the valued test paper: A student has the right to appeal for a review of marks and the procedure for the same is as under:

- a. a student can approach the head of the department concerned.
- b. In the absence of satisfactory response from the Head of the Department, she can give a written appeal to the Principal who will take appropriate action , i.e., through revaluation.

Malpractice: Students indulged in malpractice will be debarred from subsequent appearance based on the decisions of the committee constituted for the purpose.

STUDENT SUPPORT SERVICES

- 1. ANTI NARCOTICS CELL
- 2. ANTI RAGGING COMMITTEE
- 3. CAREER COUNSELLING & PLACEMENT CELL
- 4. COUNSELLING CELL
- 5. ENTREPRENEURSHIP DEVELOPMENT CELL
- 6. INTERNAL COMPLAINTS COMMITTEE
- 7. LEGAL SERVICES CLINIC
- 8. STUDENTS' GRIEVANCES & REDRESSAL CELL

STUDENTS CLUBS

- 1. ECO CLUB
- 2. FINE ARTS CLUB
- 3. FITNESS CLUB
- 4. HEALTH CLUB
- 5. LITERARY CLUB
- 6. MOVIE CLUB
- 7. READING CLUB
- 8. RED RIBBON CLUB
- 9. ROTRACT CLUB

OTHER CELLS & COMMITTEES

- 1. INTERNAL QUALITY ASSURANCE CELL
- 2. MINORITY CELL
- 3. OBC CELL
- 4. SC/ ST CELL
- 5. CALENDAR COMMITTEE
- 6. CENTAC ADMISSION COMMITTEE (INTERNAL)
- 7. CORE COMMITTEE FOR COLLEGE DEVELOPMENT (CCCD)
- 8. DISCIPLINE COMMITTEE
- 9. LIFESTYLE FOR CII-Yi (Young Indians)
- 10. LIFESTYLE FOR THE ENVIRONMENT (LiFE)
- 11. MEDIA COMMITTEE
- 12. MERILIFE & PLANETARIUM VISIT COMMITTEE
- 13. NAAC STEERING COMMITTEE
- 14. NEP IMPLEMENTATION COMMITTEE
- 15. PROJECT IMPLEMENTATION COMMITTEE
- 16. PURCHASE COMMITTEE
- 17. PM USHA COMMITTEE
- 18. STUDENTS' CO-OPERATIVE STORE MANAGEMENT COMMITTEE
- 19. WEBSITE COMMITTEE

பகடி வதை (RAGGING):

உச்ச நீதிமன்ற ஆணைப்படி, பல்கலைக்கழக மானியக்குழுவால், உயர்கல்வி வளாகங்களில் பகடி வதை (Ragging) முற்றிலும் தடை செய்யப்பட்டுள்ளது. பகடி வதை கடும் தண்டனைக்குரிய செயல்.

"ராகிங்" (Ragging) என்பது :

தனியாகவோ அல்லது குழுவாகவோ, புதிதாகக் கல்லூரியில் சேர்ந்த (அ) சக மாணவியை (அ) மாணவியரை நிலைகுலையச் செய்யும் கீழ்க்கண்ட அனைத்துச் செயல்களும் "ராகிங்" ஆகும்.

- 1. புதிதாகச் சேர்ந்த அல்லது சக மாணவியைச் சங்கடப்படுத்தக்கூடிய பேச்சு, எழுத்து, செயல் அல்லது அநாகரிகமான நடத்தை.
- 2. கோபம், துன்பம், அச்சம், உடல் அல்லது மனதைப் புண்படுத்தக்கூடிய முரட்டுத் தனமான, கட்டுப்பாடற்ற செயல்.
- 3. சாதாரண எந்த ஒரு மாணவியும் விரும்பாத உடல் அல்லது மன வேதனை தரக்கூடிய செயலைச் செய்யுமாறு வற்புறுத்தல்.
- 4. கல்வி கற்பது சம்பந்தமான எந்த ஒரு செயல்பாட்டுக்கும் இடையூறாகத் தடையாக அமையும் செயல்.
- 5. தாங்கள் செய்யவேண்டிய படிப்பு சம்பந்தப்பட்ட வேலைகளைப் பிறரைப் பயன்படுத்தி முடித்துக்கொள்ளுதல்.

- 6. மிரட்டிப் பணம் பறித்தல், தனக்குச் செலவு செய்யுமாறு வற்புறுத்துதல்.
- 7. உடல்நலக்குறைவு, உடற்காயம், உயிருக்கு ஆபத்து ஏற்படுத்தக்கூடிய பாலியல் தொல்லைகள், ஓரினச்சேர்க்கை, ஆடை நீக்குதல், ஆபாசப்பேச்சு, எழுத்து, செயல்.
- 8. அற்ப சந்தோஷத்துக்காகவோ அல்லது துன்புறுத்தும் நோக்கத்துடனோ, பேசும் பேச்சு, கடிதம், மின்னஞ்சல், பொது இடத்தில் கேவலப்படுத்துதல், அல்லது இவ்வாறு பிறர் செய்வதைத் தடுக்க முயலாமல் வேடிக்கை பார்த்தல்.
- 9. துன்புறுத்தும் நோக்கம் இருந்தாலும் இல்லாவிட்டாலும், தங்கள் வலிமை, அதிகாரம், மேம்பட்டநிலை இவற்றை மற்றவர்க்குக் காட்டச் செய்யப்பட்ட எந்த ஒரு செயலும், புதிய அல்லது பிற மாணவியின் மனநலம் அல்லது தன்னம்பிக்கையைப் பாதிக்கும்படி அமைவது.

ராகிங் செய்யப்படும் மாணவியருக்கு ஏற்படும் பாதிப்பைப் பொறுத்து, ராகிங் செய்தவருக்கு வழங்கப்படும் தண்டனைகள் கீழ்க்கண்டவாறு:

- 1. கல்லூரியில் சேர்க்கையை ரத்து செய்தல்.
- 2. வகுப்பிலிருந்து தற்காலிக நீக்கம்.
- 3. மாணவர் ஊக்கத்தொகையை நிறுத்தி வைத்தல் அல்லது ரத்து செய்தல்
- 4. தேர்வு எழுதுவதை அல்லது மதிப்பீடு செய்வதைத் தடுத்து நிறுத்துதல்
- 5. தேர்வு முடிவுகளை நிறுத்தி வைத்தல்
- 6. கல்லூரியின் சார்பாக மாநில, தேசிய அல்லது சர்வதேச அளவில் நடைபெறும் எந்த ஒரு போட்டி நிகழ்ச்சியிலும் பங்குபெறுவதைத் தடை செய்தல்.
- 7. விடுதியிலிருந்து தற்காலிக அல்லது நிரந்தர நீக்கம்
- 8. ஒன்று அல்லது நான்கு செமஸ்டர் வரை தற்காலிக நீக்கம்.
- 9. கல்லூரியை விட்டு நிரந்தரமாக நீக்கம். மற்ற கல்லூரியில் சேரத் தடை

ராகிங் செய்த நபர்கள் அல்லது வேடிக்கை பார்த்தவர்கள் யார் என்று தெரிந்துகொள்ள முடியாதபோது, ஒட்டுமொத்தத் தண்டனை நடவடிக்கை..

குறிப்பு:

ராகிங் செய்யப்பட்டாலோ அல்லது செய்வதைப் பார்த்தாலோ உடனடி உதவிக்கு அணுக வேண்டியவர்கள் வருமாறு: